



Subdivision Name: _____

Adjacent Road: _____

Developer: _____ Phone: _____

email: _____ Fax: _____

Surveyor: _____ Phone: _____

email: _____ Fax: _____

Roadway Length: _____ ft. (centerline)

Item	Date and Initial when received		
	Resub/Lot Line Adjustment	No Roads	With Roads
Preliminary Plat (2 copies)	Not Required		
Preliminary Plat Approved	Not Required		
Final Plat (mylar & 3 prints)			
Plat Fee	\$25	\$100	\$250
Construction Bond (\$20 /ft.)	Not Required	Not Required	
Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without)	Not Required	Not Required	
911 Clearance Letter			
Designated Rep. (RTS ENVIRON.) Clearance Letter	See notes below		
Tax Certificate			
Plans and Specifications (2 copies)	Not Required	Not Required	
TCEQ Permit for Dam (if lake or pond present)			
Flood Plain Development Permit & Fee (if required)	\$100	\$100	\$100
At Completion of Construction	Final Inspection	Not Required	Not Required
R/W Accepted as County Road by Commissioners Court	Maintenance Bond (\$30/ft.)	Not Required	Not Required
	County Rd Number	Not Required	Not Required

Notes: Increase lot(s) – RTS ENVIRON. letter “NOT” required
Decrease lot(s) – RTS ENVIRON. letter “IS” required

PRELIMINARY CHECK LIST

The following checklist is for the use of a Developer in ascertaining initial compliance with the Smith County Subdivision Rules and assisting the Commissioners Court in processing an application under the Rules. **This list does not supersede any portion of the Subdivision Regulation. Each applicant must comply with the Subdivision Regulation as amended.** This completed list should be presented with each preliminary plat. Each blank should be filled with a "yes" or "no" or "n/a" response.

- One hard copy and an electronic copy emailed of preliminary plat submitted (must include existing topographic contours) ?
- Copy of final plat submitted to 911 network (903-566-8911) for clearance?
- Environmental Report submitted to RTS Environmental LLC
3800 Paluxy Dr., Suite 230 Tyler, Texas 75703 (903-630-4234,
Smithcountyossf@yahoo.com) for clearance?
- Tax Certificates (from County Tax Assessor's Office) provided?
- Any part of the proposed subdivision in an extraterritorial jurisdiction of a city?
- Any lakes or ponds not contained within 1 lot or more than 10 surface acres?
- Requesting any variances to the Smith County Subdivision Regulation? If so, attach justification.
- Does any portion of this subdivision include 100 year floodplain (Zone A)? If so, complete a Flood Plain Development Permit Application (Appendix 6) for any construction or earthwork in the flood plain. Attach the appropriate FEMA FIRM map (you may need to load the FEMA map viewer), check this link:
http://map1.msc.fema.gov/idms/IntraList.cgi?displ=wsp/item_1662152.txt and any required flood study.
- Will county maintenance be sought for any dedicated right of way or easements?
- If the right of way and/or easements are to privately maintained, would title to them be transferred to a corporation or other entity with the responsibility to maintain them?
- Will a gate or other device to control access barricade the entrances to the subdivision?